

The Tribunal is committed to providing fair, efficient, and timely access to justice. This practice direction outlines the Tribunal's approach to public access to hearings and documents.

The Tribunal must balance a commitment to an open and fair adjudicative process with the privacy rights of individuals who appear at a hearing. The Tribunal is committed to transparency while maintaining the integrity of the process and ensuring it meets its responsibilities under the *Freedom of Information and Protection of Privacy Act*.

### **General approach**

Most Tribunal hearings are held electronically. Hearings are open to the public, except where restricted by a Tribunal order.

All interim decisions, screening decisions (made under section 26 of the *Alberta Human Rights Act*), and hearing decisions are easily accessible to the public through CanLII or are available on Westlaw and LexisNexis for those who have an account.

### **Public access to complaints at the Tribunal**

Complaint file documents are not available to the public unless a request under the *Freedom of Information and Protection of Privacy Act* is successful or the Tribunal permits access as outlined below.

A Tribunal Hearing Schedule is published on our [website](#) approximately 60 days before a hearing will proceed. The information includes the hearing dates, the parties' names, and the grounds and areas under which the complaint was made.

If a complaint is settled or withdrawn, it will be removed from the Tribunal Hearing Schedule on the website.

### **Access to the Tribunal record after an appeal to the Court**

Where a party judicially reviews a Tribunal decision, the Tribunal record (including the complaint, the response and all exhibits) will be filed with the Court of King's Bench. Information on public access to records that are filed with the Court can be found [here](#). In general, except where restricted by law or a judge's order, courtrooms are open to the public and media, and court records and exhibits are available to view or copy.

### **Requests to attend an online hearing**

A person who wants to attend a hearing should email the Tribunal Office to receive the electronic hearing link. The email must include:

- the requester's full name;
- confirmation that they will not record or broadcast the proceedings; and
- confirmation that they will not interrupt or participate in the proceedings.

The request must be made early to ensure the Tribunal has enough time to send the hearing link prior to the start of the hearing.

## Contact the Tribunal Office

**Website** [albertahumanrights.ab.ca/tribunal](https://albertahumanrights.ab.ca/tribunal)

**Email address** [AHRCTribunal@gov.ab.ca](mailto:AHRCTribunal@gov.ab.ca)

**Phone** 780-638-4635

To call toll-free within Alberta, dial 310-0000 and then enter the area code and phone number.

TTY service for persons who are deaf or hard of hearing: to call toll-free within Alberta, dial 1-800-232-7215.